

EXECUTIVE COMMITTEE LEADER'S

WORK PROGRAMME

3 April 2017 to 31 July 2017

(published as at 3 March 2017)



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This Work Programme gives details of items on which key decisions are likely to be taken by the Borough Council's Executive Committee, or full Council, in the coming four months. "Key Decisions" are ones which are likely to:

- (i) result in the Council incurring expenditure, foregoing income or the making of savings in excess of £50,000 or which are otherwise significant having regard to the Council's budget for the service or function to which the decision relates; or
- (ii) be significant in terms of its effect on communities living or working in the area comprising two or more wards in the Borough;
- (iii) involve any proposal to cease to provide a Council service (other than a temporary cessation of service of not more than 6 months).

If you wish to make representations on the proposed decision you are encouraged to get in touch with the relevant report author as soon as possible before the proposed date of the decision. Contact details are provided. Alternatively you may write to the Head of Legal, Equalities and Democratic Services, The Town Hall, Walter Stranz Square, Redditch, B98 8AH or e-mail: democratic@bromsgroveandredditch.gov.uk

The Executive Committee's meetings are normally held at 7pm on Tuesday evenings at the Town Hall. They are open to the public, except when confidential information is being discussed. If you wish to attend for a particular matter, it is advisable to check with the Democratic Services Team on (01527) 64252, ext.: 3257 to make sure it is going ahead as planned. If you have any other queries, Democratic Services Officers will be happy to advise you. The full Council meets in accordance the Council's Calendar of Meetings. Meetings commence at 7.00pm.

EXECUTIVE COMMITTEE MEMBERSHIP

Councillor Bill Hartnett, Portfolio Holder for Community Leadership and Partnership

Councillor Debbie Chance, Portfolio Holder for the Local Environment

Councillor Greg Chance, Portfolio Holder for Planning, Regeneration, Economic Development and Transport

Councillor John Fisher, Portfolio Holder for Corporate Management

Councillor Yvonne Smith, Portfolio holder for Community Safety and Regulatory Services

Councillor Mark Shurmer, Portfolio Holder for Housing

Councillor Pat Witherspoon, Portfolio Holder for Leisure and Tourism

Councillor Juliet Brunner

Councillor Brandon Clayton

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|---|--|---|--|
| Mental Health Services for Young People Task Group - Final Report Key: No | Executive 4 Apr 2017 | | Report of the Mental Health Services for Young People Task Group | Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268 |
| Council Procurement Rules Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Financial Regulations Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Engagement Strategy Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Transformation and Organisational Development | Deb Poole, Head of Business Transformation and Organisational Development Rebecca Dunne, Policy Manager Tel: 01527 881256 Tel: 01527 881616 |

| Decision including Whether it is a key Decision | Decision Taker Date of Decision | Details of Exempt information (if any) | Documents submitted to Decision Maker / Background Papers List | Contact for Comments |
|---|---|--|---|--|
| Local Transport Plan 4 - response to consultation Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Planning and Regeneration | Louise Jones, Planning Officer Tel: 01527 64252 ext 3221 |
| Response to Solihull Local Plan consultation Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Planning and Regeneration | Ruth Bamford, Head of Planning and Regeneration Tel: 01527 64252 ext 3219 |
| Pre Application Charging Schedule Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Planning and Regeneration | Helena Plant, Development Control Manager Tel: 01527 881335 |
| Redditch Sports and Physical Activity Strategy 2017/2022 Key: Yes | Executive 4 Apr 2017 | | Report of the Head of Leisure and Cultural Services | Dave Wheeler, Leisure Services Manager Tel: 01527 64252 ext 3313 |
| Equalities Strategy Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Transformation and Organisational Development | Rebecca Dunne, Policy Manager Tel: 01527 881616 |
| Health and Safety Policy - Driving at Work Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Transformation and Organisational Development | Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256 |

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|--|---|--|---|--|
| Health and Safety Policy - Statutory Inspections Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Transformation and Organisational Development | Deb Poole, Head of Business Transformation and Organisational Development Tel: 01527 881256 |
| Review of Service Delivery Options - HRA Gas Maintenance Service Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Housing Services | Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304 |
| Policy for HRA Gas Maintenance Key: Yes | Executive 4 Apr 2017 | | Report of the Head of Housing Services | Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304 |
| Shared Service Business Case for Customer Access and Financial Support Key: No | Executive 4 Apr 2017 Council 24 Apr 2017 | | Report of the Head of Customer Access and Financial Support | Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252 |
| Voluntary and Community Sector Grant Funding - allocation of unallocated funds for 2017/18 Key: No | Executive 4 Apr 2017 | | Report of the Head of Community Services | Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284 |

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|---|---|--|--|---|
| Overview and Scrutiny Committee Annual Report 2016/17 Key: No | Council 24 Apr 2017 | | Report of Overview and Scrutiny Committee | Jess Bayley, Democratic Services Officer Tel: 01527 64252 ext 3268 |
| Housing Business Case Key: No | Executive 6 Jun 2017 Council 19 Jun 2017 | | Report of the Head of Housing Services | Liz Tompkin, Head of Housing Tel: 01527 64252 ext 3304 |
| Partnership with a White Label Energy Company for the Provision of Energy Key: No | Executive 6 Jun 2017 | | Report of the Head of Environmental Services | Kath Manning, Climate Change and Energy Support Manager Tel: 01527 587094 |
| Write Offs April 2016 - March 2017 Annual Report Key: No | Executive 6 Jun 2017 | | Report of the Head of Customer Access and Financial Support | Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252 |
| Review of Saturday Opening Hours Key: No | Executive 6 Jun 2017 | | Report of the Head of Customer Access and Financial Support | Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252 |

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|---|--|--|--|---|
| Anti Fraud and Corruption Policy Key: No | Executive 6 Jun 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Consolidated Revenue and Capital Outturn and Financial Reserves Statement 2016/17 Key: No | Executive 6 Jun 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Reddicard Review Key: No | Executive 11 Jul 2017 | | Report of the Head of Leisure and Cultural Services | Julie Heyes, Business Development Manager Tel: 01527 881377 |
| Budget process 2018/19 Key: No | Executive Between 1 Sep 2017 and 31 Mar 2018 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Voluntary and Community Sector Grant Funding 2018/19 Key: No | Executive 12 Sep 2017 Council 2 Oct 2017 | | Report of the Head of Community Services | Judith Willis, Head of Community Services Tel: 01527 64252 ext 3284 |

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|---|--|--|--|---|
| Finance Monitoring Quarter 1 2017/18 Key: No | Executive 12 Sep 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Economic Priorities for Redditch Annual Report 2016-17 Key: Yes | Executive 12 Sep 2017 | | Report of the Head of North Worcestershire Economic Development and Regeneration | Dean Piper Tel: 01562 732192 |
| Fees and Charges 2018/19 Key: No | Executive 31 Oct 2017 Council 20 Nov 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Local Council Tax Support Scheme Key: No | Executive 31 Oct 2017 Council 20 Nov 2017 | | Report of the Head of Customer Access and Financial Support | Amanda Singleton, Head of Customer Access and Financial Support Tel: 01527 64252 |
| Pay Policy 2018-19 Key: No | Executive 31 Oct 2017 Council 20 Nov 2017 | | Report of the Head of Transformation and Organisational Development | Becky Talbot, Human Resources and Development Manager Tel: 01527 64252 ext 3385 |

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|---|--|--|---|--|
| Finance Monitoring Quarter 2 2017/18 Key: Yes | Executive 12 Dec 2017 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| HRA Initial Budget 2018/19 - 2020/21 Key: No | Executive 16 Jan 2018 Council 29 Jan 2018 | | Report of the Executive Director Finance and Resources and Head of Housing Services | Liz Tompkin, Head of Housing Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 64252 ext 3304 Tel: 01527 881207 |
| Council Tax Base 2018/19 Key: Yes | Executive 16 Jan 2018 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |
| Finance Monitoring Quarter 3 2017/18 Key: Yes | Executive 27 Mar 2018 | | Report of the Executive Director Finance and Resources | Jayne Pickering, Executive Director, Finance and Resources Tel: 01527 881207 |